#### DEPARTMENT OF BENEFIT PAYMENTS

744 P Street, Sacramento, CA 95814

March 14, 1975

ALL-COUNTY LETTER NO. 75-59 Superseded by

4CL 77-15

ALL-COONTY LETTER NO. 72

ALL COUNTY WELFARE DIRECTORS

ALL COUNTY FOOD STAMP COORDINATORS

Issued 3-17-77

SUBJECT:

TO:

FOOD STAMP PROGRAM - DRUG ADDICT AND ALCOHOLIC TREATMENT AND

REHABILITATION CENTERS

REFERENCE:

DIVISION 63 SDBP FS REGULATIONS SECTIONS 2330, 2330.1, AND 2216;

USDA FNS PUBLICATION 732-1; P.L. 92-255; P.L. 93-282; P.L. 91-616.

This is to advise you of the procedure by which drug addict and alcoholic treatment and rehabilitation centers may secure authorization to participate in the Food Stamp Program on behalf of their residents, as described under Section 2330, Division 63, SDBP FS Regulations, and the Food Stamp Certification Handbook (USDA FNS Publication 732-1). Also included are instructions regarding individual residents of centers which do not provide the majority of the residents' meals.

# Instructions for Drug Addict Treatment and Rehabilitation Centers

Drug addict treatment and rehabilitation centers are certified by the State Department of Health (DOH), Substance Abuse Program pursuant to guidelines issued under Section 2330.1 of the Food Stamp Certification Handbook and under authority delegated by the State Office of Narcotics and Drug Abuse pursuant to P.L. 92-255, "Drug Abuse Office and Treatment Act of 1972." Operators of drug abuse treatment facilities desiring to participate in the Food Stamp Program should contact their respective county drug program coordinator (see Attachment #1) to make application for certification. The county drug program coordinator will initiate any investigative procedures required as outlined in the attached documents (Attachment #2) and submit a recommendation to the Department of Health, Substance Abuse Program, for final state approval.

Upon approval, Substance Abuse Program, DOH, will file a copy of the certification document with the Facilities Licensing Section, DOH, (916) 445-3281. The original certificate of state approval will be forwarded to the treatment facility making application.

All certifications awarded under this program will be limited by a six-month expiration date with the opportunity for periodic renewal upon application.

After securing state certification, the drug treatment center may apply to the appropriate Food and Nutrition Service Officer-In-Charge (OIC) for federal authorization (see Attachment #3). The individual resident of the treatment center may then apply for food stamps with his authorized representative at the respective county welfare department.

# Instructions for Alcoholism Treatment and Rehabilitation Facilities

Alcoholism treatment and rehabilitation facilities are certified by the State Office of Alcohol Program Management (OAPM) under the California Health and Welfare Agency, as authorized pursuant to P.L. 93-282, "Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment, and Rehabilitation Act Amendments of 1974," P.L. 91-616, "Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment, and Rehabilitation Act of 1970," and S. B. 204-1973. Operators of alcohol treatment and rehabilitation centers seeking state certification should direct their inquiries to Milt Giberson, Office of Alcohol Program Management, 825 Fifteenth Street, Sacramento, CA 95814. All records of certification will be maintained by OAPM, (916) 322-2974. Upon approval, the facility making application will receive an OAPM certification document (Exhibit #A).

Applicants seeking OAPM certification should be aware of the fact that a valid state license issued by Facilities Licensing Section, DOH, or a license application in process is a necessary prerequisite for securing certification. State licensure or application for licensure must be on file with the appropriate Licensing Field Services District Office or Sub-office (see Attachment #4) of the Facilities Licensing Section.

After securing OAPM certification, the Alcohol treatment facility may apply to the appropriate Food and Nutrition Service Officer-In-Charge for federal authorization (see Attachment #3). Following authorization, the individual resident of the treatment center may then apply for food stamps with his authorized representative at the respective county welfare department.

## Instructions for Individuals

As stipulated under Section 2216, Division 63, SDBP FS Regulations, individual residents for whom the treatment and rehabilitation facility provides the majority of their meals would be ineligible to participate in the Food Stamp Program independently of their center. However, as also stated under Section 63-2216 of the Food Stamp Manual, individual residents of a center who do not receive their meals from that center may be eligible for food stamps provided they have access to cooking facilities to prepare their own food and separate food storage, or are participating in either a delivered meals or communal dining program and meet all other eligibility criteria. Such individuals who are not provided meals by their centers may apply for food stamps as individuals; they need not apply with the center acting as authorized representative.

Attached for your information is a letter of instruction (see Attachment #2) to all county drug program coordinators outlining the necessary procedures and guidelines. Sample copies of OAPM and Substance Abuse certification documents

are attached (see Exhibits #A and #B). Also included are lists of FNS OIC, county drug program coordinators, and Facilities Licensing Section district/sub-offices.

Program questions regarding these procedures should be directed to Beth Hardesty Fife, Food Stamp Systems Bureau (916) 445-6907. Questions related to the drug abuse program should be directed to Gene Vittori, Substance Abuse Program, (916) 322-6680. Questions concerning alcohol program issues should be directed to Milt Giberson, OAPM, (916) 322-2974.

Sincerely,

Deputy Director

#### Attachments

cc: USDA, FNS

Substance Abuse Program, DOH

State Office of Narcotics and Drug Abuse, Agency State Office of Alcohol Program Management, Agency

Facilities Licensing Section, DOH

CWDA

# COUNTY DRUG PROGRAM COORDINATORS

#### November 1974

#### ALAMEDA COUNTY

Carl Lester, Assistant Agency Director Alameda County Drug Abuse & Alcoholic Services Fairmont Hospital 15400 Foothill Blvd. San Leandro, CA 94579

Phone: 415-351-8000 Ext. 372

#### ALPINE COUNTY

Ruth M. Jolly, M.D. Health Officer Alpine County Department of Health P. O. Box 8891 South Lake Tahoe, CA 95731

Phone: 916-541-7262

#### AMADOR COUNTY

William E. Gray Amador County Board of Supervisors 113 Water Street Community Center for Personal Growth Jackson, CA 95642

Phone: 209-223-1211

## BUTTE COUNTY

Dr. Ralph Erlinghauser, Director Butte County Department of Public Health P. O. Box 1100 Chico, CA 95926

Phone: 916-343-4211 Ext. 73

## Alternate Contact

Dr. T. S. Enloe, Director Health Services Agency Butte County Hospital 2279 Del Oro Avenue Oroville, CA 95965

Phone: 916-534-4755

## CALAVERAS COUNTY

Richard Lashbrook, Director Calaveras County Department of Mental Health Government Center San Andreas, CA 95249

Phone: 209-754-3819

## COLUSA COUNTY

Dr. Albert E. Raitt, Program Chief Colusa County Mental Health Services 251 E. Webster Colusa, CA 95932

Phone: 916-458-5179

## Alternate Contact

Jack Hanstein
Delinquency Prevention Coordinator
County of Colusa
642 - 5th Street
Colusa, CA 95932

Phone: 916-458-5806

## CONTRA COSTA COUNTY

Robert E. Jornlin, Director Contra Costa County Human Resources Agency 651 Pine Street Martinez, CA 94553

Phone: 415-288-3000 Ext. 2601

## Alternate Contact

Dr. Charles Pollack, Program Chief Contra Costa County Health Services 2500 Alhambra Avenue Martinez, CA 94553

Phone: 415-228-5800 Ext. 395

## DEL NORTE COUNTY

Lincoln Service, M.D., Director Del Norte County Mental Health Informary Road Rt. 2, Box E Crescent City, CA 95531

Phone: 707-464-4417

## Alternate Contact

Richard Parks
Del Norte County
664 "J" Street
Crescent City, CA 95531

Phone: 707-464-3587

#### EL DORADO COUNTY

Gerald P. Demarais Drug Abuse Coordinator El Dorado County Courthouse Placerville, CA 95667

Phone: 916-885-6581

## PRESMO COUNTY

Trevor D. Glenn, M.D., Director Fresno County Department of Mental Health 4441 East Kings Canyon Road Fresno, CA 93702

Phone: 209-488-3743

## Alternate Contact

Terrance R. Brenna, Coordinator Fresno County Substance Abuse Program 4441 East Kings Canyon Road Fresno, CA 93702

Phone: 209-488-3726

## GLENN COUNTY

Charles W. Lindsay, M.D., Director Glenn County Mental Health Services 1133 West Sycamore Willows, CA 95988

Phone: 916-934-7050

## HUMBOLDT COUNTY

Donald M. Bramwill, M.D., Director Humboldt County Mental Health Services 2200 Harrison Avenue Eureka, CA 95501

Phone: 707-443-4511 Ext. 225

## Alternate Contact

David L. Winett, Drug & Alcohol Progra Coordinator Humboldt County 2200 Harrison Avenue Eureka, CA 95501

Phone: 707-443-4511 Ext. 331

## IMPERIAL COUNTY

Robert A. Moore, M.D. County Drug Abuse Program Coordinator Imperial County Mental Health Services 197 West Legion Road Brawley, CA 92227

Phone: 714-344-6100

## Alternate Contact

Robert L. Neher, Jr., Administrator Assistant County Drug Abuse Coordinat Imperial County Mental Health Service

(address & phone no. same as above)

## INYO COUNTY

Victor Hough, M.D., Program Chief Inyo County Mental Health Services 162 J Grove Street Bishop, CA 93514

Phone: 714-873-4251

## Alternate Contact

Mr. Malcolm Needham
Inyo County Community Health
162 J Grove Street
Bishop, CA 93514

Phone: 714-873-4251

#### KERN COUNTY

Daniel Grabski, M.D., Director Kern County Department of Mental Health P. O. Drawer 3517 Bakersfield, CA 93305

Phone: 805-861-2261

#### Alternate Contact

H. Edward Beaghler, M.D.
Assistant Mental Health Director
Kern County Department of Mental
Health
P. O. Drawer 3517
Bakersfield, CA 93305

Phone: 805-861-2261

#### KINGS COUNTY

Gerald Johnston, M.D., Program Director Kings County Mental Health Services 213 N. Irwin Street Hanford, CA 93230

Phone: 209-582-4481

#### Alternate Contact

Ellen Blalack, M.S.W. Kings County Mental Health Services 213 N. Irwin Street Hanford, CA 93230

Phone: 209-582-4481

## LAKE COUNTY

D. E. Coolahan, M.D., Director Lake County Mental Health Services 201 South Smith Street Courthouse Annex Lakeport, CA 95433

Phone: 707-263-5461 Ext. 271

## LAKE COUNTY (Cont'd.)

#### Alternate Contact

Don Henthorn, Consultant
Lake County Mental Health Services
201 South Smith Street
Courthouse Annex
Lakeport, CA 95433

Phone: 707-263-5461 Ext. 271

#### LASSEN COUNTY

L. J. Bingham, Chairman Lassen County Board of Supervisors P. O. Box 913 Westwood, CA 96137

Phone: 916-256-3672

#### LOS ANGELES COUNTY

Liston A. Witherill, Director Los Angeles County Department of Health Services 1100 North Mission Road Los Angeles, CA 90033

Phone: 213-225-3115

#### Alternate Contact

Herb McRoy, Acting Program Director Los Angeles Drug Abuse Program 1100 North Mission Road, Room 204 Los Angeles, CA 90033

Phone: 213-226-4861

## MADERA COUNTY

Don Handly, Administrator Madera County 209 West Yosemite Avenue County Government Center Madera, CA 93637

Phone: 209-674-4641 Ext. 269

## MADERA COUNTY (cont'd.)

## Alternate Contact

Lee Brand Madera County P. O. Box 1288 Madera, CA 93637

Phone: 209-673-3508

## MARIN COUNTY

Donald M. Sanford, Acting Director Marin County Health & Human Services Department Civic Center, Hall of Justice Room 162 San Rafael, CA 94903

Phone: 415-479-13.00 Ext. 2961

## Alternate Contact

(unknown)
Drug and Alcohol Abuse Coordinator
Marin County Community Mental Health
Services
P. O. Box 2738
San Rafael, CA 94901

Phone: 415-461-9100

## MARIPOSA COUNTY

Charles A. Davis, M.D.,
Program Director
Mariposa County Mental Health
Services
P. O. Box 985
Mariposa, CA 95338

Phone: 209-966-2000

## MENDOCINO COUNTY

Art Hilbert
Drug Program Coordinator
Mendocino County Mental Health
Services
860-A North Bush Street
Ukiah, CA 95482

Phone: 707-462-2985

#### MERCED COUNTY

Andrew F. Murphy Drug Abuse Goordinator County of Merced 21st and M Streets Merced, CA 95340

Phone: 209-722-7411 Ext. 242

## Alternate Contact

Greg B. Wellman, Assistant Drug Abuse Coordinator Merced County 21st and M Streets Merced, CA 95340

Phone: 209-722-7411 Ext. 242

#### MODOC COUNTY

Thomas Stripe, M.D.
Modoc County Mental Health Services
P. O. Box 1490
Alturas, CA 96101

Phone: 916-233-3937

## MONO COUNTY

Sheriff William B. Evans Interim Coordinator Sheriff's Substation Mono County Bridgeport, CA 93517

Phone: 714-932-7451

## Alternate Contact

Undersheriff Martin A. Strelneck Sheriff's Substation Mono County Bridgeport, CA 93517

Phone: 714-932-7451

## Alternate Contact

Dr. George Hollinger, Director Mono County Mental Health Services P. O. Box 475 Bridgeport, CA 93517

Phone: 714-934-3245

#### MONTEREY COUNTY

Robert J. Bowersox, Director
Monterey County Public Health and
Mental Health Services
1270 Natividad Road
P. O. Box 2137
Salinas, CA 93901

Phone: 408-424-7627

## Alternate Contact

Don DeBelle, Administrative
Assistant for Alcohol & Drug Abuse
Monterey County Public Health and
Mental Health Services
1270 Natividad Road
P. O. Box 2137
Salinas, CA 93901

Phone: 408-424-7627

## NAPA COUNTY

Stephen Fisher, M.D., Program Chief Napa County Mental Health Services 2344 Old Sonoma Road Napa, CA 94558

Phone: 707-255-0625

## Alternate Contact

Ken Flemming, Drug Abuse Coordinator Napa Community Mental Health Center 3344 Old Sonoma Road Napa, CA 94558

Phone: 707-252-4188

## NEVADA COUNTY

Robert Smith, M.D., Program Director Nevada County 230 Palm Avenue Auburn, CA 95603

- Phone: 916-885-6581

NEVADA COUNTY (cont'd.)

#### Alternate Contact

Barnum Lambert, Drug Abuse Coordinato: Nevada County 230 Palm Avenue Auburn, CA 95603

Phone: 916-885-6581

#### ORANGE COUNTY

R. E. Thomas County Administrative Officer Orange County Administration Office 515 North Sycamore Santa Ana. CA 92701

Phone: 714-834-6200

#### Alternate Contact

Richard Eckert Associate Drug Program Coordinator Orange County Administration Office 515 North Sycamore Santa Ana, OA 92701

Phone: 714-834-6252

# PLACER COUNTY

Norbert J. McNamara, M.D. Sierra View Placer County 230 Palm Avenue Auburn, CA 95603

Phone: 916-885-6581

## Alternate Contact

Barnum Lambert
Drug Abuse Coordinator
Placer County
230 Palm Avenue
Auburn, CA 95603

Phone: 916-885-6581

#### PLUMAS COUNTY

Steven L. Christenson, M.D., Director Plumas County Mental Health Services P. O. Box 480 Quincy, CA 95971

Phone: 916-283-1350

#### Alternate Contact

Roddy Mac, Ph.D., Drug Abuse Coordinator Plumas County P. O. Box 480 Quincy, CA 95971

Phone: 916-283-1350

#### RIVERSIDE COUNTY

Allyn Bridge, M.D., Director Riverside County Mental Health Services P. O. Box 1370 3575 - 11th Street Mall Riverside, CA 92502

Phone: 714-787-6121

#### Alternate Contact

Jerome P. Breen
Drug Abuse Control Director
Riverside Mental Health Services
3604 9th Street
P. O. Box 1668
Riverside, CA 92502

Phone: 714-787-2646

#### SACRAMENTO COUNTY

James T. Barter, M.D., Director Sacramento County Mental Health Services 2315 Stockton Blvd. Sacramento, CA 95817

Phone: 916-454-5919

#### SACRAMENTO COUNTY (cont'd.)

#### Alternate Contact

Marsha Martin, Drug Abuse Coordinator Sacramento County Mental Health Services 2221 Stockton Boulevard Sacramento, CA 95817

Phone: 916-454-2569

#### SAN BENITO COUNTY

Mr. David G. Edwards, LCSW Acting Director San Benito County Mental Health Department 498 - 5th Street Hollister, CA 95023

Phone: 408-637-5396

#### Alternate Contact

Curtis Koppel, Drug Coordinator San Benito County Mental Health Department 481 - 4th Street Hollister, CA 95023

Phone: 408-637-5594

#### SAN BERNARDINO COUNTY

Andrew Robertson, Director
San Bernardino Mental Health Services
San Bernardino County General
Hospital
780 East Gilbert Street

Phone: 714-383-3009

San Bernardino, CA 92404

#### Alternate Contact

Avery C. Gilleland, Assistant Director San Bernardino Mental Health Services County General Hospital 780 East Gilbert Street San Bernardino, CA 92404

Phone: 714-383-2987

## CVE DIADO COMEA

Pront Panarioi, Administrator Sec Diego County Administration Center, Health Care Agency 1600 Paulite Highwey, Room 204 San Diego, CA 92101

Phone: 714-236-3414

## Alternate Contact

Richard Jacobsen, Director Department of Substance Abuse San Diego County 2870 4th Avenue San Diego, CA 92103

Phone: 714-236-4041

## SAM FRANCISCO COUNTY

Prancis J. Curry, M.D., Director Can Francisco County Public Health Central Office 101 Grove Street, Room 304 San Francisco, CA 94102

Phone: 415-558-4068

## Alternate Contact

Rinna B. Flohr, ACSW, Director Division of Special Programs San Francisco County Public Health 101 Grove Street, Room 304 San Francisco, CA 94102

Phone: 415-558-2001

## SAN JOAQUIN COUNTY

Michael M. Smith, Administrator San Joaquin County Health Care Svs. P. O. Box 1020 Stockton, CA 95201

Phone: 209-982-1800 Ext. 361

# SAN JOAQUIN COUNTY (cont'd.)

#### Alternate Contact

Dan Hemesath, Drug Abuse Coordinator San Joaquin County Health Care Services 34 North California Street Stockton, CA 95202

Phone: 209-466-9751

### SAN LUIS OBISPO COUNTY

H. Howard Kusumoto, M.D., Director San Luis Obispo Health Agency P. O. Box 1489 San Luis Obispo, CA 93406

Phone: 805-543-1200

## Alternate Contact

Daniel Woehl, Drug Abuse Counselor San Luis Obispo Health Agency 2180 Johnson Avenue San Luis Obispo, CA 93401

Phone: 805-544-4722

## SAN MATEO COUNTY

George E. Pickett, M.D., M.P.H., Director San Mateo County Department of Public Health & Welfare 225 - 37th Avenue San Mateo, CA 94403

Phone: 415-573-2582

## Alternate Contact

William Edelman, Drug Abuse Coordinator San Mateo County Department of Public Health & Welfare 225 - 37th Avenue San Mateo, CA 94403

Phone: 415-573-2695

#### SANTA BARBARA COUNTY

Marvin Messex, M.P.H., Drug Abuse Coordinator Santa Barbara County Mental Health Services 4444 Calle Real Santa Barbara, CA 93110

Phone: 805-964-6713

#### SANTA CLARA COUNTY

Howard W. Campen, County Executive Santa Clara County Administration Building 70 West Hedding Street, Room 614 San Jose, CA 95110

Phone: 408-299-3202

#### Alternate Contact

Robert Garner
Drug Abuse Program Coordinator
County of Santa Clara
70 West Hedding Street, Room 411
San Jose, CA 95110

Phone: 408-299-3202

#### SANTA CRUZ COUNTY

Walter Littrell
Drug Abuse Program Coordinator
Santa Cruz Health Services Agency
P. O. Box 962
Santa Cruz, CA 95060

Phone: 408-425-2251

#### SHASTA COUNTY

Eugene Earl, M.D. County Drug Abuse Coordinator Shasta County 2630 Hospital Lane Redding, CA 96001

Phone: 916-241-8340

## SHASTA COUNTY cont'd.

#### Alternate Contact

Jeffrey R. Davis, ACSW Shasta County Mental Health Services 2630 Hospital Lane Redding, CA 96001

Phone: 916-241-8340

#### SIERRA COUNTY

Robert J. McNamara, M.D. Sierra View Mental Health Services 230 Palm Avenue Auburn, CA 95603

Phone: 916-885-6581

#### Alternate Contact

Barnum Lambert, Drug Abuse Coordinator Sierra View Mental Health Services 230 Palm Avenue Auburn, CA 95603

Phone: 916-885-6581

#### SISKIYOU COUNTY

Joseph O'Neil, M.D. Drug Abuse Coordinator Siskiyou County 804 South Main Street Yreka, CA 96097

Phone: 916-842-3569

#### SOLANO COUNTY

Donald P. Wilson, M.D., Director Solano County Mental Health Services 1408 Pennsylvania Avenue Fairfield, CA 94533

Phone: 707-422-2010 Ext. 305

#### SONOMA COUNTY

Charles W. Norton, M.D., Director Sonoma County Mental Health Services 3322 Chanate Road Santa Rosa, CA 95404

Phone: 707-527-2855

#### Alternate Contact

David Pisanic Drug Abuse Coordinator Sonoma County 3322 Chanate Road Santa Rosa, CA 95404

Phone: 707-527-2855

#### STANISLAUS COUNTY

Gardner Hutchins, Director Stanislaus County Department of Mental Health 800 Scenic Drive Modesto, CA 95350

Phone: 209-526-6543

## Alternate Contact

John Andrews
Drug Abuse Coordinator
Stanislaus County Department of
Mental Health
800 Scenic Drive
Modesto, CA 95350

Phone: 209-526-6543

## SUTTER-YUBA COUNTY

Edmund C. Smith, Director Sutter-Yuba Mental Health Services 2290 Forrest Lane Yuba City, CA 95991

Phone: 916-673-5300

#### TEHAMA COUNTY

William F. Kanar, M.D., Director Tehama County Mental Health Services 1860 Walnut Street Red Bluff, CA 96080

Phone: 916-527-5631

#### Alternate Contact

Verdine B. Dunham Administrative Assistant Tehama County Mental Health Services 1860 Walnut Street Red Bluff, CA 96080

Phone: 916-527-5631

## TRINITY COUNTY

R. Duffy Gerhardsen, Director Trinity County Mental Health Clinic Trinity General Hospital P. O. Drawer AE Weaverville, CA 96093

Phone: 916-623-2231

## TULARE COUNTY

Frank Kliest, M.D., Program Director Tulare County Mental Health Services 1830 South Mooney Blvd. Visalia, CA 93277

Phone: 209-732-6631

## Alternate Contact

Charles Douglass
Drug Abuse Coordinator
County of Tulare
1830 South Mooney Boulevard
Visalia, CA 93277

Phone: 209-732-6631

#### TUOLUMNE COUNTY

James C. Kraus, Director Tuolumne County Mental Health 105 Hospital Road Sonora, CA 95370

Phone: 209-532-3659

#### Alternate Contact

Corby Hann, Drug Abuse Coordinator County of Tuolumne 105 Hospital Road Sonora, CA 95370

Phone: 209-532-3659

#### VENTURA COUNTY

Stephen A. Coray, Director Ventura County Health Services Agency 350 North Hillmont Avenue Ventura, CA 93003

Phone: 805-648-6181

#### Alternate Contact

William Miley, Chief Substance Abuse Ventura County 350 North Hillmont Avenue Ventura, CA 93003

Phone: 805-648-6181

#### YOLO COUNTY

B. Otis Cobb, M.D., Director Yolo County Department of Public Health, Mental Health Services Division 10 Cottonwood P. O. Box 1157 Woodland, CA 94695

Phone: 916-666-8414

#### YOLO COUNTY contid.

#### Alternate Contact

Philip W. Walker, Coordinator Alcohol and other Drug Abuse Programs County of Yolo 201 West Beamer P. O. Box 1217 Woodland, CA 95695

Phone: 916-666-8305

#### YUBA COUNTY

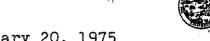
Edmund C. Smith, Director Sutter-Yuba Mental Health Services 2290 Forrest Lane Yuba City, CA 95991

Phone: 916-673-5300

# EDMUND Q. BROWN JR., Governor

#### DEPARTMENT OF HEALTH

714 P STREET SACRAMENTO, CALIFORNIA 95814



February 20, 1975

TO:

COUNTY DRUG PROGRAM COORDINATORS

SAP 75-4

SUBJECT:

CERTIFICATION OF RESIDENTIAL DRUG ABUSE TREATMENT

FOR THE FOOD STAMP PROGRAM

SAP memorandum 75-1 of January 10, 1975, presented procedures by which a residential drug abuse treatment program could obtain approval to receive food stamps on behalf of its residents. That approval procedure however, was not honored by the Food and Nutrition Service (FNS), of the Department of Agriculture because it was not satisfied that the State Office of Narcotics and Drug Abuse (SONDA) was in compliance with federal laws and regulations (Title 7 - Agriculture, Chapter II, Food and Nutrition Service, Department of Agriculture, Food Stamp Program, and Public Law 92-255). These laws and regulations require, among other things, that the State provide for licensing or accreditation of residential drug abuse facilities and that certification of such facilities be by the State agency designated by the Governor or responsible for the administration of the State's programs for drug addicts pursuant to Public Law 92-255.

Through a series of meetings with FNS and SONDA, it has been agreed that the Substance Abuse Program may be authorized to approve programs for food stamps provided the January 10 approval procedures are amended as follows:

- 1. Residential treatment programs seeking approval to receive food stamps on behalf of its residents will submit a request to the County Drug Program Coordinator. The request will contain the following information:
  - a. The name, address, and signature of the applicant, whether person, persons, association, partnerhsip, or corporation.
  - b. The name and address of the residential program director.
  - c. The name and address of the residential program facility.
  - d. A description of the programs and services provided.
  - e. The maximum number of persons who will reside at the residential facility.

- 2. The Coordinator shall visit the program to verify the existence of the facility and evaluate the program in meeting the following eligibility criteria:
  - 1. Be a private non-profit organization (separate treatment programs, or units; within the same organization must apply separately) providing treatment that can lead to the rehabilitation of drug addicts.
  - 2. Is not receiving federally donated foods in duplication of food stamp program benefits (i.e., if a program has 100 clients in residence and federally donated food will feed 50 of them, no more than the other 50 may receive food stamps jointly with the program).
- 3. The Coordinator shall consider the findings and recommendations pertaining to the program as reported by the County Technical Advisory Committee pursuant to Section 5606.5 of the Welfare and Institutions Code and findings through his/her own investigations. The Coordinator shall withhold approval of programs where irresponsibility in fiscal management, and/or health and safety codes are violated to the extent the client is placed in jeopardy.
- 4. Based on the above eligibility criteria and his/her investigation the Coordinator shall recommend approval or disapproval.
  (Should the program not be registered in accordance with
  Section 5903 of the Welfare and Institutions Code, the
  Coordinator should take action to do so).
- 5. If the Coordinator considers the program ineligible, he/she will notify the County Welfare Agency and the program stating the reasons for disapproval.
- 6. If the Coordinator recommends the program for approval, he/she completes an approval letter and supporting data (attached) and forwards them to the Substance Abuse Program, Department of Health.
- 7. Approval letters will be reviewed and approved by the appropriate Community Program Analyst. They will be for six months and may be extended for additional six month intervals by the same process. Upon approval by the analyst, copies of the approved letter will be disseminated to the following:
  - a. The applying program.
  - b. County Drug Program Coordinator.
  - c. County Welfare Agency.

- d. Department of Health Licensing and Certification Program.
- e. Department of Benefit Payments, Food Stamp Program Management Branch.
- f. Officer-In-Charge (OIC) of the local FNS.
- 8. The Coordinator should refer approved programs to the OIC of the local FNS for further processing.

The above approval procedure will most likely be revised when the licensing of residential drug abuse treatment programs becomes effective.

Please notify the treatment programs in your county as soon as possible of these amended guidelines and procedures for food stamp eligibility. Also resubmit to the Substance Abuse Program approval letters previously submitted using the form attached.

We regret this inconvenience. We had been led to believe that our previous procedure had been accepted by the Food and Nutrition Service. This was not true and amendments to the procedures were required. If you have any questions, please call Gene Vittori at (916) 322-6680.

 $\Omega$ 

Roger B. King F Program Manager

Substance Abuse Program

#### Attachments

cc: Department of Agriculture FNS. San Francisco

Licensing and Certification State Department of Health

State Office of Narcotics and Drug Abuse

Department of Benefit Payments

To

Substance Abuse Program Department of Health 744 "P" Street, Room 713 Sacramento CA 95814

Date:

Subject: Drug Abuse Treatment

Program Food Stamps

Approval Letter

From: County Drug Program Coordinator

> The following drug treatment program has applied to receive food stamps on behalf of its residents:

Program Name:

Address:

City:

County:

This is to indicate that the above program is a non-profit residential drug program providing treatment that can lead to the rehabilitation of drug addicts.

I recommend the program be approved to receive food stamps.

Signature Drug Program Coordinator	Date
Signature Community Program Analyst Substance Abuse Program	Date

Attached is a copy of a completed Food Stamp Application for the above program as required by procedures set forth by SAP memorandum 75-4.

attachment

Subject: Request for Approval to Participate in the Food Stamp Program From : I request approval to receive food stamps on behalf of the residents of the following residential drug treatment program: Program Name: Address of Facility: City: County Name of Program Director: Address: City: Name of Applicant: Address: City: Description of the program and services provided: The maximum number of persons who will reside at the program at one time: Signature of Applicant\_

Date:

County Drug Program Coordinator

# FNS FIELD OFFICES, OFFICERS-IN-CHARGE AND FIELD REPRESENTATIVES IN CALIFORNIA

Bakersfield Field Location

Fresno Field Office

Indio Field Office

Los Angeles Field Office

Modesto Field Office

Oakland Field Office

Redding Field Office

Sacramento Field Office

Salinas Field Location

San Diego Field Office

San Francisco Field Office

San Jose Field Office

Santa Ana Field Office

Santa Monica Field Office

Santa Rosa Field Office

Whittier Field Office

Jackson Parker (FR)

S. J. Patterson (OIC)

G. Fred Romal (OIC)

John Haning (Acting 010)

Nova Clark (OIC)

Jerome Raggett (010)

David Dodds (OIC)

Edward Coker (Acting OIC)

Irwin Rogers (FR)

Robert Kavaney (010)

Wayne Brenholt (OIC)

James Smith (OIC)

Leslie Schwier (01C)

Connie Martin (OIC)

Kemper Rogers (010)

Santos Sandoval (OIC)

#### INGLEWOOD DISTRICT

FIELD OFFICE OR LOCATION

#### Fresno Fresno Field Office John Dale Kinas Food & Nutrition Service S. J. Patterson, OiC Winegar Building, Suite H Madera 417 S. Hill Street Tulare 410 North Abby Street Suite 900, Room A Fresno, CA 93721 Los Angeles, CA 90013 Phone: 209-485-5453 Phone: 213-688-3178 209-487-5336 (temporary location) Invo Bakersfield Field Location Kern Jackson Parker, FR Federal Building, Rm. 2020 800 Truxton Avenue Bakersfield, CA 93301 Phone: 8-505-323-7458 Ask for 323-7676 Ext. 458 Salinas Field Location Monterey Irwin Rogers, FR San Benito P. 0. Box 5125 San Luis Obispo Salinas, CA 93901

Phone: 408-422-2929

Indio Field Office G. F. Romal, OIC 45-235 Towne Ave., Suite 4 P. O. Box YY Indio, CA 92201

Phone: 714-347-0926

San Diego Field Office Robert E. Kavaney, OIC Charter Oil Bldg., Ste. 1410 110 West C Street San Diego. CA 92101

Phone: 714-293-5291

Imperial San Diego

**Imperial** 

Riverside

San Bernardino

COUNTIES

DISTRICT MANAGER

#### PORTLAND DISTRICT

#### DISTRICT MANAGER

Robert Terrell, Jr. 319 SW Pine Street Rooms 408 and 409 Portland, Oregon 97204

Phone: 503-221-2078

#### FIELD OFFICE OR LOCATION

Redding Field Office David Dodds, OIC 1800 Shasta Street, Suite A Redding, CA 96001

Phone: 8-916-246-5333 or 4

#### COUNTIES

Butte Siskiyou
Colusa Tehama
Del Norte Trinity
Glenn
Humboldt
Lassen
Modoc
Plumas
Shasta

Health and Welfare Agency Department of Health

Gilbert H. Wilmer, Chief Licensing Field Services 744 P Street, Room 440 Sacramento, CA 95814 ATSS: 8-485-3281 Public: (916) 445-3281

Quality Review Systems Licensing Services Program Facilities Licensing Section

Dist. Administrator   Dist. Dist	Santa Rosa District	Berkeley District	Sacramento District	Fresno District	Los Angeles District	Santa Ana District
Marian Yought   Jack Druty   Bill Smith   J. Kathlie Lester						
Dist. Administrator   Dist. Administrator   Dist. Administrator   Beach Beach Beach Administrator   Beach	Hank Schoenlein	Marian Vought	lack Drury	Bill Smith	1/Kathie Leger	Don Dunn
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Mailing Address:   18	Suite y	Derkeley	bing, b., Suite 33	E-COUNTY OF THE	Log Angelog 00013	South And 03703
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2/8-571-2795	8-707-542-6813		<sup>1</sup> 8-492-6114	8-421-5691	8-640-4375	8-657-4001
Public:	Public:		78-492-6110	Public:	8-640-4376	Public:
(415) 843-7900   2	(707) 542-6813		Public:	(209) 488-5691	Public:	(714) 558-4001
Adamed			(916) 322-6114		(213) 620-4375	
a Costa         Alameda         Alpine         Tehama         Fresho         Los Angeles           *San Benito         San Francisco         Calaveras         Yoloumo         Kings         Sub-Office           *San Benito         Butte         Tulinity         Kern         Sub-Office           *San Benito         Calaveras         Yolo         Mariposa         1/8155 Van Nuys Bivd.           *San ac Clara         El Dorado         *San Luis Obispo         Parorama City 91402           *San ac Clara         El Dorado         *San Barbara         1/8156-5222           *San ac Cuz         Lasca         Yentura         *Ventura           *San boffice         Merced         *Ventura         *Ventura           San Jose * 95112         Placer         *Ventura         *P.B. S. Weintraub           I/408) 277-1286         Sacramento         Suite 309         Patrol Mealth Planning Areas Sarvedı           **Satisiou         Siekiyou         *Satisiou         *R.B. S. Meintrau         *R.B. S. Meintrau           **Satision of A Satision			(916) 322-6110		(213) 620-4376	
San Benito	Contra Costa		Alpine Tehama	Fresno	Los Angeles	*Imperial
San Benito   San Benito   San Benito   San Benito   San Benito   San Francisco   Calaveras   Yolo   Madera   1/815 Yan Nuys Blvd.	Del Norte	*Montcrey		Kern		Inyo
San Francisco         Calaveras         Volo         Madera         -/8155 Van Nuys Blvd.           *San Aaco         *San Mateo         Colusa         Yuba         *San Luis Obispo         Panorama City 91402           *Santa Clara         El Dorado         *Santa Barbara         *Santa Barbara         13,786-2522           *Santa Cluz         Lassen         *Ventura         2/8.13-786-2522           *NabOffice         Merced         *Ventura         2/8.5. Weintraub           Modoc         *Nevada         Sub-Office         Health Fac. Division           B88 North First St., Rm. 315         Nevada         Sub-Office         Dept. of Beath Services           - San Jose* 95112         Placer         3704 State Street         County of Los Angeles           - (4008) 277-1286         Sarramento         Santa Barbara* 93105         Room 346           2/408) 277-1784         Sistra         Sistra         Santa Barbara* 93105         Room 346           2/408) 277-1784         Sistria         Sistiyou         Santa Barbara* 93105         Room 346           2/408) 277-1784         Sistiyou         Sistiyou         Santa Barbara* 93105         Room 346           2/408) 277-1784         Sistiyou         San Jose Servedı         CHP Area 7         CHP Area 9 <td>Humboldt</td> <td>San Benito</td> <td></td> <td>Kings</td> <td>Sub-Office</td> <td>Mono</td>	Humboldt	San Benito		Kings	Sub-Office	Mono
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Sub-Office	Solano		Lassen	Tulare	(213) 786-2522	
North First St., Rm. 315   Nevada   Sub-Office   Health Fac. Division     1/8-522-1286	Sonoma	Sub-Office	Merced	*Ventura		Sub-Office
San Jose* 95112   Placer   Sub-Office   Health Fac. Division     2			Modoc		2/B. S. Weintraub	
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1/8-522-1286   Plumas   3704 State Street   County of Los Angeles   1/(408) 277-1286   Sacramento   Santa Barbara   93105   Room 346   2/(408) 277-1784   Shasta   Sierra   Sierra   Siskiyou   Sierra   Sutter		San Jose 95112	Placer		Dept. of Health Services	San Diego * 92101
1/(408) 277-1286   Sacramento   Suite 309   241 No. Figueroa St.     2/(408) 277-1784   Shasta   Shasta   Sierra   Sierra   Sierra   Sierra   Sierra   Sierra   Suiter   Sui		1/8-522-1286	Plumas	3704 State Street	County of Los Angeles	8-631-7381
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Health Planning Areas Served:  CHP Area 7  CHP Areas  CHP Area 9			Siskiyou		(213) 974-7961	
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 $<sup>\</sup>frac{1}{2}$ /Community Care Only  $\frac{2}{4}$ /Health Only \*Counties Handled by Sub-Offices



# Program Certification For Alcoholic Recovery Home

The State Office of Alcohol Program Management hereby certifies that

rovides services in compliance with program

provides services in compliance with program standards as established by the

State Office of Alcohol Program Management.

Office of Alcohol Program Management

Effective Date:

Expiration Date:

#### STATE OFFICE OF NARCOTICS AND DRUG ABUSE

915 CAPITOL MALL, ROOM 235 SACRAMENTO, CA 95814 PHONE: (916) 322-2350



To: Officer-in-Charge FNS Field Office

This is to certify that the organization listed below is a private non-profit drug addiction program providing treatment which can lead to the rehabilitation of drug addicts. This certification is in conformance to Public Law 92-255.

Program Name:

Address:

City:

County:

This certification expires six (6) months from this date.

sample

WILLIAM WILDER, DIRECTOR

State Office of Narcotics and Drug Abuse Single State Agency for Drug Abuse Prevention

By:

Representative
Substance Abuse Program
Department of Health
State of California

Date